

# Casa Grande Union School Counseling Team Responsibilities

**2021-2022**

<b>Norma Sanchez A-E</b>	<b>Beth Lizarraga F-L</b>	<b>Seton Miraldi M-R</b>	<b>Shawndra Bird S-Z</b>	<b>Mary Donnelly CGUHS ELab &amp; CGUHSD Online Academy</b>
Department Chair  College Board Liaison  Testing Coordinator (PSAT, Civics, & ACT)  District School Counselor Liaison  PowerSchool Lead	Boys State/Girls State  HOBY  CAVIT Liaison  Course Selection Coordinator	Testing Coordinator (CTAN)  College/Career Visits  Student Success Night Coordinator  Alumni Panel Coordinator  Cougar Assistance Team Rep	Testing Coordinator (ASVAB)  Military Liaison  District/School ECAP Implementation  GEAR UP Launch Guide Coordinator  Meet & Confer Liaison  Upward Bound Liaison	Online Academy Approvals/Denials  Testing Coordinator  Quarterly/Daily Schedules  ELab Credit Review/Class Update
Course Selections/Scheduling Graduation Checks (all grades) ECAPS IEP/504 Meetings Crisis/CPS Letters of Recommendation Credit Deficiencies Test Proctor A-F Data Review Master Schedule Team	Course Selections/Scheduling Graduation Checks (all grades) ECAPS IEP/504 meetings Crisis/CPS Letters of Recommendation Credit Deficiencies Test Proctor A-F Data Review Master Schedule Team	Course Selections/Scheduling Graduation Checks (all grades) ECAPS IEP/504 meetings Crisis/CPS Letters of Recommendation Credit Deficiencies Test Proctor A-F Data Review Master Schedule Team	Course Selections/Scheduling Graduation Checks (all grades) ECAPS IEP/504 meetings Crisis/CPS Letters of Recommendation Credit Deficiencies Test Proctor A-F Data Review Master Schedule Team	Course Selections/Scheduling Graduation Checks (all grades) ECAPS IEP/504 meetings Crisis/CPS Letters of Recommendation Credit Deficiencies Test Proctor (if needed) A-F Data Review Master Schedule Team (Online Academy)