



Title I, Part A LEA-Level Parent & Family Engagement Policy

This Parent and Family Engagement Policy describes the means for carrying out mandated Title I, Part A, parent and family engagement requirements pursuant to The Every Student Succeeds Act (ESSA) Section 1116(a). This document is a supplemental addition to the Casa Grande Union High School District School Board approved parent involvement policies:

- CGUHSD Policy KB Parental Involvement
- CGUHSD Policy KB-EB Parents Bill of Rights

Purpose:

The purpose of this policy is to provide parents and family members with meaningful opportunities for collaboration regarding the educational services being provided to students of the district. This policy should be annually reviewed for input/changes as a joint effort between the district, schools, parents, and families.

Engagement means the participation of parents and families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- Families play an integral role in assisting their child's learning.
- Families are encouraged to be actively involved in their child's education at school.
- Families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child and,
- Other activities are carried out, such as those described in Section 1116 of the ESSA.

How will parents and family members be involved in the joint development of the Parent & Family Engagement Policy and the process of school review and improvement [ESSA Sections 1116(a)(2)(A) & 1116(a)(2)(F)]?

At a district level, the Parent & Family Engagement Policy will be posted on the CGUHSD website for viewing by parents and the public. Comments would be accepted at any time via email, in person or through telephone communication and responses provided to any such suggestions as soon as practicably possible.

Annually, a Parent & Family Survey will be conducted by the district to gather additional feedback and recommendations for change. An annual summary of the survey results will be shared with each principal and posted on the district website for public viewing.

The district will ensure that both school sites complete an annual Title I parent night at which time the following required information will be shared:

- Inform parents of their school's participation in Title I, Part A funding.
- Explain the requirements of Title I (whether the program is Targeted or Schoolwide).
- An explanation of the school's curriculum and academic assessments used to measure student progress.
- An explanation of areas of school review and improvement.
- Information on the achievement levels of state academic standards that students are expected to meet.

- Explain the district's Parent & Family Engagement Policy, the School-Level Parent & Family Engagement Policy and reinforce the elements of the School-Parent Compact accepted by parents by acknowledging the Student Handbook.
- Explain the right of parents to become involved in the school's programs and suggest ways to do so.
- Explain that parents have the right to request regular meetings with school staff to offer suggestions and to participate, as appropriate, in decisions about the education of their child(ren).

The district will also ensure that both school locations implement a site council which will include students, parents, teachers, administrators and interested community members. Both school websites will post the frequency of meetings throughout the year and how parents and family members may become involved. School improvement and parent and family engagement policies will be reviewed by the council for input and recommendations for change.

How does CGUHSD provide the technical assistance and support to schools in planning and implementing effective parent and family engagement activities to improve student academic achievement [ESSA Section 1116 (a)(2)(B)]?

The district will provide each school site with a Parent Liaison who will assist in facilitating communication between home and school to garner needed input. The liaison will assist the schools with meeting the requirements of the Title I, Part A annual meeting and other parent/family events throughout the school year.

The district will provide technical assistance and access to training related to effective parent and family involvement strategies through internal professional development and access to state/national resources in this area.

The district will provide support and consultation to the schools regarding the required content and format of the School Parent & Family Engagement Policy ensuring at least an annual review.

How will CGUHSD coordinate and integrate parent and family engagement strategies with other relevant federal, state, local laws, and programs [ESSA sections 1116(a)(2)(C), and 1116(e)(4)]?

The district has an established Grant's Office which is responsible for most of the state and federally funded grant programs. This office is responsible for coordinating required parent and family involvement requirements across funding programs. For example, the district implements an annual survey of parents and families for the Title I, Migrant Education, and the Title VI Native American Education programs and the resulting input informs educational programming. Several district programs also require parent nights and/or parent advisory committees to share information and garner appropriate feedback regarding student educational services.

The Federal Programs Director also has ongoing collaboration with Student Services Director (ESS & ELL) and the Curriculum Director. The Foster Care Point of Contact and District Homeless Liaison is stationed within the Grant's Office to further coordination of parent and family engagement for impacted families.

With meaningful involvement of parents and family members, how will the CGUHSD conduct an annual evaluation of the content and effectiveness of the Parent & Family Engagement Policy towards improving the academic quality of all schools by identifying [ESSA Sections 1116(a)(2)(D)]:

- **Barriers to greater participation by parent and family members, with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy or are of any racial or ethnic minority background.**
- **The needs of parents and family members to assist with the learning their children, including engaging with school personnel and teachers.**
- **Strategies to support successful school and family interaction.**

The district conducts an annual Parent & Family Survey, the contents of which address all three required areas noted above. An email is sent out to all students and parents via email announcing the annual survey and providing a link to the survey site. Students in the district are provided a computing device (we are a 1:1 district) every year and families may utilize this device to respond to the survey if they do not have a personal computer/device. Parents also receive

notice via a text message and can respond to the survey via cell phone. The survey is provided in both English and Spanish as these are the primary spoken languages for students and families of the district. The survey itself is in an easy-to-read format and responses generally require the participant to click one or more answers as appropriate. Paper copies of the survey can be made available to any parent if that method of data collection is more accessible.

How will the CGUHSD use the findings of the annual evaluation to design evidence-based strategies for more effective parent and family involvement, and revise, if necessary, the Parent & Family Engagement Policy [ESSA Section 1116(a)(2)(E)]?

Summary responses to the survey are sent to each school principal (including site specific results) in the form of a survey report. The principals are then able to use this information as a part of their planning for parent and family engagement each year towards implementing evidence-based strategies. The reports can be used in discussions with their site councils, in staff meetings and other planning forums.

The district publishes a summary report on the district website for public access to the information. The report includes a district-wide summary of all major findings from the annual survey with recommendations for next steps. This information is shared with the district administrative team to inform their discussion on parent and family engagement activities, to identify areas of improvement, and provide adequate support to the individual school sites.

How will the CGUHSD involve parents and family members in the activities of the school, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members to adequately represent the needs to the population, revising and reviewing the Parent & Family Engagement Policy [ESSA Section 1116(a)(2)(F)]?

The district will continue to support the schools in implementing a site council which will include students, parents, teachers, administrators, other school staff and interested community members. Both school websites will post the frequency of meetings throughout the year and how parents and family members may become involved. School improvement and parent and family engagement policies will be reviewed by the counsel for input and recommendations for change at least annually.

Several district federal programs also require parent nights and/or parent advisory committees to share information and garner appropriate feedback regarding student educational services and parent and family involvement. The Title I, Migrant Education and Title VI Native American Education programs all require these activities and will continue to be supported and implemented by the district. Both district Title I programs are schoolwide, so all students and families participate. These programs also have a requirement for an annual evaluation which is sent to teachers, parents, and students to gain further insight.

Since CGUHSD receives \$500,000 or more in Title I, Part A funding, how will it set aside at least 1% of the funds to carry out activities and strategies consistent with the Parent & Family Engagement Policy [ESSA Section 1116(a)(3)(D)]?

The district sets aside more than the required 1% of funding from the Title I, Part A in support of Parent & Family Engagement. Grant funds provide for a position at each school site for a Parent Liaison who supports programs that reach parents and family members at home, in the community and at school [ESSA Section 1116(3)(D)(ii)]. Parent Liaisons plan and facilitate parent forums, maintain relationships with community resources, create awareness of opportunities for parents and the community to interact with the school, collect data to inform parental involvement initiatives and engage in other related activities.