August 16, 2019

Dear CGUHS AP Parent/Student,

Taking the Advanced Placement exams is an important part of all AP courses. Casa Grande Union High School desires that all students take AP exams for the AP classes they have taken. Scoring well on an AP exam can often earn students college credit for their high school class, saving a significant amount on tuition.

For the 2020 AP exams, students at Casa Grande Union High School will be registering online. This registration will take a few minutes and can be completed from any computer with internet access.

This year each AP exam costs $98.00. Casa Grande Union High School desires that every student be able to take their AP exams. Students requiring financial assistance should contact Mr. Greg Anderson, gcanderson@cguhsd.org, in the B Building to learn more.

Online Exam registration will begin on Monday, August 19, at 7 AM and end on Monday, November 11, at 11:59 PM. In order to register, students should click on the link provide on the school website or visit www.TotalRegistration.net/AP/030040 to register. To complete registration, students must answer all of the required questions. Registration is not complete until students have printed the pdf of the confirmation page that is provided at the end. We know parents may desire to register their students for exams. We strongly recommend that parents and students are both present while registering to ensure that the correct exams are ordered.

Casa Grande Union High School is excited to offer families the convenience of paying exam fees online at the time of registration. Please be sure to have a **credit card or debit card available before beginning registration**. Paying online is a great way to make sure that payment has been made while avoiding mailing payment.

Here are the important dates for the registration process:

- Mon, Aug 19, at 7:00 AM - Registration Begins
- Mon, Oct 28, at 11:59 PM - Registrations and payments after this date will incur a $10 late fee per exam.
- Fri, Nov 8, at 11:05 AM - Registrations and payments after this date will incur a $20 late fee per exam.
- Wed, Nov 13, at 11:06 AM - Registrations and payments after this date will incur a $40 late fee per exam.
- Mon, Nov 11, at 11:59 PM - Registration Ends
- Thu, Nov 14, at 11:59 PM - Registrations not paid will be cancelled and exams will not be ordered.
- Thu, Oct 3, - Last day to cancel an exam and receive a full refund.
- Fri, Nov 1, - Last day to cancel an exam with a cancellation fee of $40.00.

Please contact Mr. Greg Anderson, gcanderson@cguhsd.org , if you would like to register for an exam not listed or have any questions.

Sincerely,
Mr. Greg Anderson
Assistant Principal